

**DEMONSTRATING ON THE PRACTICAL COURSE
2007-2008**

Course records indicate that you have been demonstrating this term. Please fill in the form below and return it to the **Head of your Practical Course Laboratory** as soon as possible. This will enable us to pay you for the hours that you have worked. If you have any queries, please email Robert Taylor on r.taylor1@physics.ox.ac.uk. Queries about taxation, P46 etc. are handled by the Finance/Accounts Office and Carrie Leonard-McIntyre c.leonard-mcintyre1@physics.ox.ac.uk in the Clarendon Laboratory.

PLEASE COMPLETE ALL SECTIONS.

Name:

Practical Laboratory in which you have demonstrated:

Employee Number (if on the main payroll): OR I wish my fee to be paid into my bank account. My details are:

Bank:

Bank address:

Account Name:

Sort Code: Account number:

My National Insurance No. is/...../...../...../..... Date of Birth:

Please circle one of the following letters (P46 forms are available from the Accounts Office in the Clarendon Laboratory)

- (a) I enclose a P46 – I have signed Section B and completed the relevant details on the reverse, including my national insurance number.
- (b) I am not able to sign Section B of a P46.
- (c) I am a foreign student and my country of origin is

Week	Number of days	Hours per day	Total
1			
2			
3			
4			
5			
6			
7			
8			

Total hours = hours

Dates work covers From: To:

APPROVED BY HEAD OF LABORATORY:

Signature..... Print name.....

Head of Laboratory: please sign to indicate approval and then forward directly to Carrie Leonard-McIntyre, Physics Teaching Faculty, Clarendon Laboratory as soon as possible.

Payment to come from budget code: DT0059